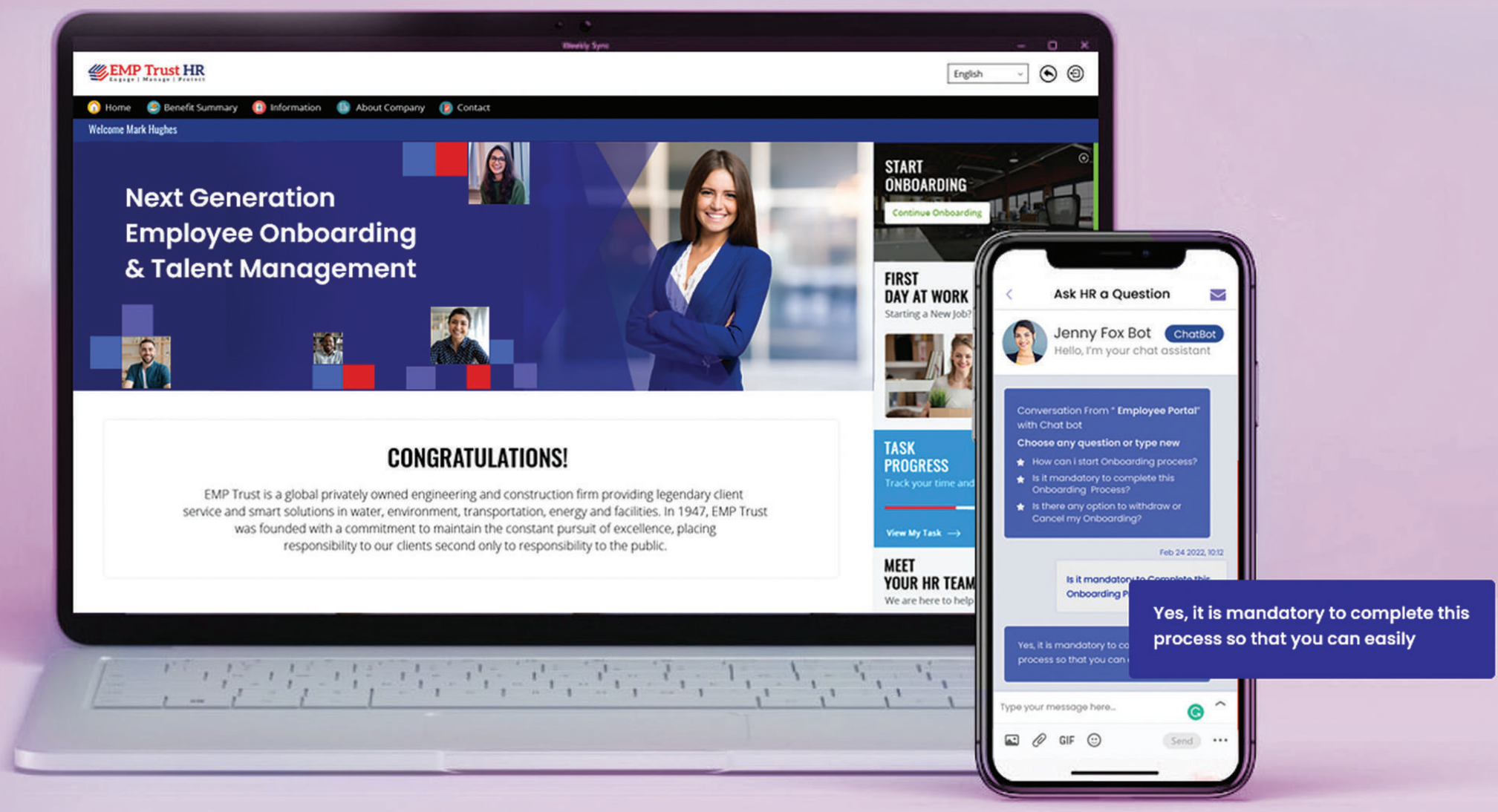


Employee Onboarding

great hires from day one

Effective onboarding requires that every individual involved in the onboarding process from new employees, hiring managers and HR executives across the organization have the right information and tools to be effective.

Smart onboarding tools engage employees by providing job information, allow teams to view tasks and speed up productivity with learning resources. New employees learn their jobs faster and become engaged sooner.

New Hire Portals

Provide employees with required information on company branded pages and a positive WOW experience. Welcome messages, videos & training resources help them understand company culture and integrate into teams.

Track Tasks & Activity

Manage all internal and external tasks associated with a new employee onboarding process.

Automate tasks to key departments, users and managers with email notifications & alerts.

Ensure Complete Compliance

Ensure legal compliance by completing all required forms for government reporting and audits.

New Hire Paperwork

New hire forms include job offers, tax forms, form I-9, direct deposit, employee policies, handbooks, benefit forms. They are available in new hire packets allowing seamless information to flow across to Payroll and HCM.

Training and Orientation

Easily schedule training, new hire orientation, assign courses and instructors or provide links to your integrated LMS of choice. New hires can view training programs, videos and content relevant to their job.

Mobile Friendly & Easy to Use

New hires can complete all onboarding forms, view information in portals using phones, tablets and desktops on a user-friendly platform.

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Engage | Manage | Protect

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Trusted Partner for Global Companies

Smart onboarding improves employee engagement,

increases productivity & ensures legal compliance

Forms Management

Easily manage all required new hire forms for multiple countries. Information flows for employees to use without redundant keying to ensure accuracy.

Manage Onboarding Experience

Provide a warm onboarding experience with tailored content, assign mentors, introduce new hires to their team to welcome the new hire.

Keep Track and Monitor Onboarding Tasks

The new hire and managers can view & track tasks completion, monitor open and pending tasks and take required action.

Visual Dashboards

View your reports on a visual dashboard and get an overview of the onboarding.

Employee Surveys & Performance

Track and measure employee job satisfaction with employee surveys, analyze performance and set new hire goals for extended reporting and company health.

Onboarding Calendar

See upcoming new hires, key activity and events for your teams using the onboarding calendar.

Offboarding & Life Events

Manage all employee transitions including employee offboarding, transfers, mergers and acquisitions, annual forms notifications and life events.

Real-Time Reports

Our comprehensive reports can help you make informed decisions and run metrics on demand.

Trusted Partner for Global Companies

1000+ Customers	**60+** Countries	**21+** Languages
12K+ Users	**28.8 Million** Documents	**140+** HCM Integrations

20%

Onboarding reduces First-year turnover

20% of turnover happens within the first 45 days of employment.

62%

Strong Onboarding programs enable successful employees

20% of Organizations with onboarding programs saw a 62% higher time to productivity ratio.



3 Years

Strong onboarding improves new employee retention

Staff who experience great onboarding are more likely to stay for at least 3 years.